



# **CITY OF MORROW**

# **1**

# **Work Session Agenda**



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**CITY OF MORROW, GEORGIA**  
**MAYOR AND CITY COUNCIL MEMBERS**

**Mayor Jeffrey A. DeTar**  
**Mayor Pro Tem Jeanell Bridges**  
**Councilwoman Hang Tran**  
**Councilman Larry Ferguson**  
**Councilman Christopher Mills**

**January 26, 2016**

**Work Session**

**6:30 pm**

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**General Discussions**

1. E-911
2. Public Works Discussion
  - Interstate Lights
  - Marquee digital signs
3. Art Projects with Clayton State
4. Billboard Agreement
5. Morrow Center
  - Fee Schedule
  - Incentive Plan
  - Booking Guidelines
  - HVAC
6. Olde Town Morrow
7. CCMA Meeting locations
8. Public Comments during Council Meetings
9. Draft Ordinance- Cancelling Meetings
10. Position Classification Plan and Pay Scale Recommendations
11. Ordinance Discussion- Christmas Lights



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**Discussion of Business Items on the Agenda**

**1. NEW BUSINESS:**

1. First Reading of Ordinance 2016-02

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MORROW, GEORGIA; TO AMEND TITLE 2, GENERAL GOVERNMENT, CHAPTER 1, GOVERNING BODY, SECTION 2-1-1, REGULAR MEETINGS, SPECIAL MEETINGS TO ALLOW FOR ADDITIONAL MEETING TIMES FOR THE COUNCIL TO CONDUCT OFFICIAL BUSINESS; TO PROVIDE FOR CODIFICATION; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN ADOPTION DATE; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES**

*(Presented by City Manager Sylvia Redic)*

2. Resolution- 2016-02 Local Maintenance Improvement Grant

**A RESOLUTION TO APPROVE THE 2016 LMIG APPLICATION FOR THE FUNDING AMOUNT OF \$50,175.53 AND THE LOCAL MATCH OF \$15,052.66**

*(Presented by Public Works Director Anou Sothsavath)*

3. Resolution- 2016-03 Appointing a fill-in for City Manager January 30 - February 6

**A RESOLUTION TO DESIGNATE A QUALIFIED CITY ADMINISTRATIVE OFFICER TO EXERCISE THE POWERS AND PERFORM THE DUTIES OF THE CITY MANAGER DURING A TEMPORARY ABSENCE.**

*(Presented by City Manager Sylvia Redic)*

**2. OLD BUSINESS:**

1. Second Reading of Ordinance 2016-01

**AN ORDINANCE AMENDING THE CITY BUDGET FOR FINANCIAL YEAR 2015-2016 FOR THE CITY OF MORROW; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES**

*(Presented by Accounting Manager Emory McHugh)*



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MORROW, GEORGIA

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# **CITY OF MORROW**

# **2**

# **Meeting Agenda**



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**CITY OF MORROW, GEORGIA**  
**MAYOR AND CITY COUNCIL MEMBERS**

**Mayor Jeffrey A. DeTar**  
**Mayor Pro Tem Jeanell Bridges**  
**Councilwoman Hang Tran**  
**Councilman Larry Ferguson**  
**Councilman Christopher Mills**

**Regular Meeting**

**January 26, 2016**

**Agenda**

**7:30 pm**

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**CALL TO ORDER:** Mayor Jeffrey A. Detar  
**PLEDGE OF ALLEGIANCE:** All  
**MOMENT OF SILENCE:** Mayor Jeffrey A. Detar

**1. ROLL CALL:**

**2. CONSENT AGENDA:**

1. Approval of January 12, 2016 Regular Meeting Minutes
2. Approval of attorney Lewis Brisbois Bisgaard & Smith invoice # 1581114 dated November 30, 2015 in the amount of \$2,773.00 for period of October 1, 2015- October 30, 2015
3. Approval of attorney Lewis Brisbois Bisgaard & Smith invoice # 1590826 dated December 21, 2015 in the amount of \$2,218.28 for period of October 21, 2015- November 24, 2015
4. Approval of attorney Lewis Brisbois Bisgaard & Smith invoice # 1590827 dated December 21, 2015 in the amount of \$544.00 for period of November 3, 2015- November 10, 2015
5. Approval of attorney Fincher Denmark & Minnifield invoice # 2848 dated December 9, 2015 in the amount of \$6,758.91.00 for period of October 13, 2015- November 30, 2015

**3. MEETING AGENDA:**

1. Approval of January 26, 2016 Meeting Agenda.

**4. PUBLIC COMMENTS ON AGENDA ITEMS:**

*Public Comments on Agenda Items are limited to only the discussion of new business items on tonight's Agenda. Please fill out a comment card and turn it into the City Clerk if you wish to make a comment.*



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5. **NEW BUSINESS:**

1. First Reading of Ordinance 2016-02

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MORROW, GEORGIA; TO AMEND TITLE 2, GENERAL GOVERNMENT, CHAPTER 1, GOVERNING BODY, SECTION 2-1-1, REGULAR MEETINGS, SPECIAL MEETINGS TO ALLOW FOR ADDITIONAL MEETING TIMES FOR THE COUNCIL TO CONDUCT OFFICIAL BUSINESS; TO PROVIDE FOR CODIFICATION; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN ADOPTION DATE; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES**

*(Presented by City Manager Sylvia Redic)*

2. Resolution- 2016-02 Local Maintenance Improvement Grant

**A RESOLUTION TO APPROVE THE 2016 LMIG APPLICATION FOR THE FUNDING AMOUNT OF \$50,175.53 AND THE LOCAL MATCH OF \$15,052.66**

*(Presented by Public Works Director Anou Sothsavath)*

3. Resolution- 2016-03 Appointing a fill-in for City Manager January 30 - February 6

**A RESOLUTION TO DESIGNATE A QUALIFIED CITY ADMINISTRATIVE OFFICER TO EXERCISE THE POWERS AND PERFORM THE DUTIES OF THE CITY MANAGER DURING A TEMPORARY ABSENCE.**

*(Presented by City Manager Sylvia Redic)*

6. **OLD BUSINESS:**

1. Second Reading of Ordinance 2016-01

**AN ORDINANCE AMENDING THE CITY BUDGET FOR FINANCIAL YEAR 2015-2016 FOR THE CITY OF MORROW; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES**

*(Presented by Accounting Manager Emory McHugh)*

7. **GENERAL COMMENTS:**



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*General Comments are any comment that you want to make during Council Meeting. Please fill out a comment card and turn it into the City Clerk if you wish to make a comment.*

**8. ADJOURNMENT:**



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# **CITY OF MORROW**

# **3**

# **Meeting Minutes**




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**CITY OF MORROW, GEORGIA**  
**MAYOR AND CITY COUNCILMEMBERS**

**Mayor JB Burke**  
**Mayor Pro Tem Hang Tran**  
**Councilwoman Jeanell Bridges**  
**Councilman Larry Ferguson**  
**Councilman Christopher Mills**

**Regular Meeting**

**January 12, 2016**

**Minutes**

**7:58 pm**

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**Mayor Pro Tem Hang Tran** called the Regular Council Meeting of the Morrow City Council to order at 7:36 pm on January 12, 2016. The meeting took place in the Council Chambers of the Morrow Municipal Complex located at: 1500 Morrow Road, Morrow, GA, 30260.

**Mayor Pro Tem Hang Tran** asked everyone to stand for the Pledge of Allegiance followed by a moment of silent reflection.

**ROLL CALL:**

**Mayor Pro Tem Hang Tran** asked **Interim City Clerk Yasmin Julio** to call the roll.

**Interim City Clerk Yasmin Julio** called the roll and those present were **Mayor Pro Tem Hang Tran, Councilwoman Jeanell Bridges, Councilman Larry Ferguson, and Councilman Christopher Mills.** **Mayor JB Burke** was absent. She stated there was a quorum present.

**CONSENT AGENDA:**

**Mayor Pro Tem Hang Tran** called for a motion to tape together and approve the December 8, 2015 Regular meeting minutes, the December 3, 2015 Special Called meeting minutes and the attorney Fincher Denmark & Minnifield invoice # 2818 dated November 11, 2015 in the amount of \$10,680.00 for period of October 6, 2015- October 30, 2015.

**MOTION AND VOTE:** **Councilwoman Jeanell Bridges** made the motion, seconded by **Councilman Larry Ferguson**. The motion passed unanimously.

**MEETING AGENDA:**

**Mayor Pro Tem Hang Tran** called for a motion to approve January 12, 2016 Meeting Agenda.




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**MOTION AND VOTE:** Councilman Larry Ferguson made a motion, seconded by Councilwoman Jeanell Bridges. The motion passed unanimously.

**SWEARING IN CEREMONY:**

Mayor Pro Tem Hang Tran asked Honorable Judge Ronald Freeman to step forward.

Judge Ronald Freeman called Mayor-Elect Jeffrey DeTar forward. Mayor-Elect Jeffrey DeTar repeated the oath, solemnly swearing and affirming to perform the duties of Mayor of the City of Morrow.

Mayor Jeffrey DeTar took his seat upon the dais.

Judge Ronald Freeman called Councilman Larry Ferguson forward. Councilman Larry Ferguson repeated the oath, solemnly swearing and affirming to perform the duties of Councilmember of the City of Morrow.

Councilman Larry Ferguson returned to his seat upon the dais.

Judge Ronald Freeman called Councilwoman Jeanell Bridges forward. Councilwoman Jeanell Bridges repeated the oath, solemnly swearing and affirming to perform the duties of Councilmember of the City of Morrow.

**ANNUAL APPOINTMENTS:**

Mayor Jeffrey DeTar asked Interim City Clerk Yasmin Julio read the items in this section.

1. Mayor Pro Tem

Mayor Jeffrey DeTar called for a motion for this appointment.

**MOTION AND VOTE:** Councilman Larry Ferguson made the motion to appoint Councilwoman Jeanell Bridges as Mayor Pro Tem, seconded by Councilman Chris Mills. The motion passed unanimously.

2. Records Custodian

Mayor Jeffrey DeTar called for a motion for this appointment.

**MOTION AND VOTE:** Mayor Pro Tem Jeanell Bridges made the motion to appoint the Interim City Clerk as the Records Custodian, seconded by Councilman Larry Ferguson. The motion passed unanimously.




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### 3. CCMA Liaison

**Mayor Jeffrey DeTar** called for a motion for this appointment.

**MOTION AND VOTE: Mayor Pro Tem Jeanell Bridges** made the motion to appoint **Councilman Larry Ferguson** as the Clayton County Municipal Association Liaison, seconded by **Councilwoman Hang Tran**. The motion passed unanimously.

### 4. Planning and Zoning Board

**Mayor Jeffrey DeTar** called for a motion for these appointments.

**MOTION AND VOTE: Mayor Pro Tem Jeanell Bridges** made the motion to re-appoint Jack Bell to the Planning and Zoning Board, seconded by **Councilman Chris Mills**. The motion passed unanimously.

**MOTION AND VOTE: Mayor Pro Tem Jeanell Bridges** made the motion to appoint Aaron Mauldin to the Planning and Zoning Board, seconded by **Councilman Larry Ferguson**. During discussion **Councilwoman Hang Tran** requested for Mr. Mauldin to please stand. **Councilman Larry Ferguson** stated that Mr. Mauldin was born in Marietta, GA but moved to Morrow in 1989 when he married his wife Patricia Adamson, has a Bachelors in Science Mechanical Engineering Technology degree which will serve useful on the Planning and Zoning Board. The motion passed unanimously.

### 5. Associate Municipal Judge

**Mayor Jeffrey DeTar** called for a motion for this appointment.

**MOTION AND VOTE: Councilman Chris Mills** made the motion to appoint Nailah McFarlane as the Associate Municipal Judge, seconded by **Councilman Larry Ferguson**. During discussion **Councilwoman Hang Tran** asked if Ms. McFarlane's credentials were available, they were not available. The motion passed unanimously.

### RESOLUTION:

**Mayor Jeffrey DeTar** asked **Interim City Clerk Yasmin Julio** read the items in this section.

**Interim City Clerk Yasmin Julio** read the following item:

#### 1. Resolution 2016-01




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**A RESOLUTION OF THE GOVERNING AUTHORITY OF THE CITY OF MORROW, GEORGIA FOR THE APPOINTMENT OF COMMISSIONERS TO THE MORROW HOUSING AUTHORITY, INC., OF THE CITY OF MORROW, GEORGIA**

*(Presented by City Manager Sylvia Redic)*

**City Manager Sylvia Redic** mentioned that the resolution would appointment the members who currently serve on the Downtown Development Authority to the Morrow Housing Authority for staggering terms however a Resident Commissioner will be chosen at a later time. **Councilwoman Hang Tran** asked **Attorney Fincher** whether allowing the members to serve on two boards would violate our charter. **Attorney Fincher** replied that he was unaware of any mention in our charter. **City Manager Sylvia Redic** stated that she verified with attorney Greg Hecht that within the bylaws of the Downtown Development Authority or the Morrow Housing authority there were no restrictions that would not allow members to serve on both boards.

**MOTION AND VOTE:** **Councilman Larry Ferguson** made a motion, seconded by **Mayor Pro Tem Jeanell Bridges**. The motion passed unanimously.

**PRESENTATION:**

**Mayor Jeffrey DeTar** asked **Interim City Clerk Yasmin Julio** read the items in this section.

**Interim City Clerk Yasmin Julio** read the following item:

1. **Proclamation:** from City of Morrow Mayor and Council to Myron Maxey for in recognition of his long standing business.

*(Presented by: Mayor Jeffrey DeTar)*

**Mayor Jeffrey DeTar** presented Mr. Maxey with a proclamation and invited citizens as well as staff to recognize Maxey Insurance Agency for 47 years of doing business in Morrow.

**Interim City Clerk Yasmin Julio** read the next item in this section:

2. **Property Tax Update**

*(Presented by: Administration Support Director, Essie West)*

**Administration Support Director Essie West** advised that property tax bills went out of November 18, 2015 as of this time, \$954,928.87 has been collected. She also mentioned that there were still outstanding tax bills but the bills can be paid on or before January 22, 2016 without incurring a late fee.

**Interim City Clerk Yasmin Julio** read the next item in this section:




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### 3. Financial Update

*(Presented by: Accounting Manager Emory McHugh)*

**Accounting Manager Emory McHugh** explained that on December 29, 2015, the City of Morrow received a clean audit opinion from auditors on the financial statements for the fiscal year ending June 30, 2015. He also mentioned that Comprehensive Annual Financial Report was supplied to all members of the Mayor and Council and did a quick review of where information could be found throughout the report.

### REWARDS AND RECOGNITION:

1. Interim Fire Chief Herb Jones- 10 years of service in Morrow Fire Department

*(Presented by: City Manager Sylvia Redic)*

2. Don Harry- 35 years of service in the Morrow Fire Department

3. G. Mosley- 15 years of service in the Morrow Fire Department

4. D. Reynolds- 15 years of service in the Morrow Fire Department

5. J. Hudgell- 10 years of service in the Morrow Fire Department

*(Presented by: Interim Fire Chief Herb Jones)*

6. Ernest Raper - 10 years of service in the Morrow Police Department

7. Amanda Young - 5 years of service in the Morrow Police Department

*(Presented by: Interim Police Chief Greg Tatroe)*

### PUBLIC COMMENTS ON AGENDA ITEMS:

Mayor Jeffrey DeTar asked Interim City Clerk Yasmin Julio for public comments on Agenda Item.

Interim City Clerk Yasmin Julio stated that there were no comments.

### NEW BUSINESS:

Mayor Jeffrey DeTar asked Interim City Clerk Yasmin Julio read the item in this section.

Interim City Clerk Yasmin Julio read the following item:

#### 1. First Reading of Ordinance 2016-01

**AN ORDINANCE AMENDING THE CITY BUDGET FOR FISCAL YEAR 2015-2016 FOR THE CITY OF MORROW; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES**




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*(Presented by Accounting Manager Emory McHugh)*

**Accounting Manager Emory McHugh** stated that the amendments to the budget are so that the any funds that were not anticipated for during the adoption of the original budget would be reflected on in the actual budget. Grants or other expenditures that were not anticipated come in throughout the fiscal year and updates need to be made to ensure that the budget reflect those changes.

**Mayor Jeffrey DeTar** made note that since this was only the first reading, there would be no public input on this particular item at this time.

**OLD BUSINESS:**

**Mayor Jeffrey DeTar** asked **Interim City Clerk Yasmin Julio** read the item in this section.

**Interim City Clerk Yasmin Julio** read the following item:

**1. Approval of the Probation Contract**

*(Presented by Administration Support Director Essie West)*

**Administration Support Director Essie West** reported that after the last approval of the probation contract the attorney's made a slight change in order to protect the city if an employee of the probation company was harmed while on city property.

**Mayor Jeffrey DeTar** called for a motion of Approval of the Probation Contract.

**MOTION AND VOTE: Councilman Larry Ferguson** made a motion, seconded by **Councilwoman Hang Tran**. The motion passed unanimously.

**GENERAL COMMENTS:**

**Mayor Jeffrey DeTar** asked **Interim City Clerk Yasmin Julio** for public comments on Agenda Item.

**Interim City Clerk Yasmin Julio** stated that there were no comments.

**Mayor Jeffrey DeTar** stated general comments are any comment that you want to make during Council Meeting. In order to speak a comment card should be filled out and turned into the City clerk but it is not a requirement.

**EXECUTIVE SESSION:**

**Mayor Jeffrey DeTar** called for a motion to convene into Executive Session.



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**MOTION AND VOTE: Mayor Pro Tem Jeanell Bridges** made a motion, seconded by **Councilman Larry Ferguson**. The motion passed unanimously.

The Executive Session began at 8:14pm.

**Councilwoman Jeanell Bridges** called for a motion to reconvene the January 12, 2016 Regular Council Meeting and adjourn the Executive Session.

**MOTION AND VOTE: Councilman Larry Ferguson** made a motion, seconded by **Mayor Pro Tem Jeanell Bridges**. The motion passed unanimously.

The Executive Session ended at 8:42pm.

**Mayor Jeffrey DeTar** stated that there was no action taken in Executive Session.

**Mayor Jeffrey DeTar** called for a motion to approve the minutes of the executive session.

**MOTION AND VOTE: Mayor Pro Tem Jeanell Bridges** made the motion, seconded by **Councilman Larry Ferguson**. The motion passed unanimously.

**Mayor Jeffrey DeTar** called for a motion to amend the agenda to add the consideration of the recommendation of the Grievance Committee under New Business.

**MOTION AND VOTE: Councilman Larry Ferguson** made the motion, seconded by **Mayor Pro Tem Jeanell Bridges**. The motion passed unanimously.

**Mayor Jeffrey DeTar** called for a motion to accept the recommendation of the Grievance Committee regarding the Oglesby appeal.

**MOTION AND VOTE: Councilman Larry Ferguson** made the motion, seconded by **Mayor Pro Tem Jeanell Bridges**. The motion passed unanimously.

**ADJOURNMENT:**

**Mayor Jeffrey DeTar** called for a motion to adjourn the January 12, 2016 Regular Council Meeting.

**MOTION AND VOTE: Mayor Pro Tem Jeanell Bridges** made a motion, seconded by **Councilman Larry Ferguson**. The motion passed unanimously.

The Regular Council Meeting was adjourned at 08:52 pm.



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Approved this 26th day of January, 2016.

**CITY OF MORROW, GEORGIA**

**Attest**

\_\_\_\_\_  
**Jeffrey A. DeTar, Mayor**

\_\_\_\_\_  
**Yasmin Julio, Interim City Clerk**  
**Seal**



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# **CITY OF MORROW**

# **4**

## **Ordinance 2016-02**

## **Additional Work**

## **Session**

CITY OF MORROW  
STATE OF GEORGIA

ORDINANCE 2016-02  
CITY OF MORROW, GEORGIA  
PREAMBLE AND FINDINGS

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF MORROW, GEORGIA; TO AMEND TITLE 2, GENERAL GOVERNMENT, CHAPTER 1, GOVERNING BODY, SECTION 2-1-1, REGULAR MEETINGS, SPECIAL MEETINGS TO ALLOW FOR ADDITIONAL MEETING TIMES FOR THE COUNCIL TO CONDUCT OFFICIAL BUSINESS; TO PROVIDE FOR CODIFICATION; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN ADOPTION DATE; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES ALLOWED BY LAW.

WHEREAS, the governing authority of the City of Morrow, Georgia (the "City") are the Mayor and Council thereof; and

WHEREAS, the City has determined that to serve the needs of the community certain amendments are needed in the Governing Body Ordinance; and

WHEREAS, the City has determined that such amendments to the Governing Body Ordinance will provide additional meeting times for the Mayor and Council to conduct official business;

WHEREAS, these amendments are necessary to further accommodate the Mayor and Council in carrying out the business of the citizens of the City of Morrow; and

NOW THEREFORE, BE IT AND IT IS HEREBY ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF MORROW, GEORGIA:

**Section One.**

That Section 2-1-1 of Chapter 1, Title 2 of the Code of Ordinances of the City of Morrow, Georgia is hereby amended to read as follows:

*"Sec. 2-1-1. Regular meetings; special meetings.*

- (a) *Regular meetings of the mayor and council shall be held at the Morrow Municipal Complex on the second and fourth Tuesday of each month at 7:30 p.m. Work sessions which precede regular meetings shall begin at 6:30 p.m., except on the second Tuesday of each month when the work session may begin at 5:30 p.m. A stand-alone work session shall be held on the first Tuesday of each month at 6:00 pm.*

- (b) Where the day for a regular meeting falls upon a day which is a legal holiday in this state, the meeting may be held upon a day and at an hour to be designated by the mayor at least four days before the legal holiday, at which meeting all matters shall be taken up which might have come before the meeting as regularly set.*
- (c) Special meetings of the mayor and council may be held on call as provided in the city charter.*
- (d) Only business stated in the call may be transacted at a special meeting.*
- (e) Notice of any special meeting may be waived by a council member in writing before or after a special meeting, and attendance at the meeting shall also constitute a waiver of notice on any business transacted in the council member's presence.*
- (f) Any meeting of the mayor and council may be continued or adjourned from day to day, or for more than one day, but no adjournment shall be for a longer period than until the next regular meeting thereafter.”*

**Section Two.**

**(a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.**

**(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.**

**(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.**

**Section Three. All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed.**

**Section Four. The effective date of this Ordinance shall be the date of adoption unless otherwise stated herein.**

**ORDAINED** this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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|--|--|
|  | <b>CITY OF MORROW, GEORGIA</b><br><br>_____<br><b>Mayor</b>    |
| <b>ATTEST:</b><br><br>_____<br><b>Interim City Clerk</b> | <b>AGREED AS TO FORM:</b><br><br>_____<br><b>City Attorney</b> |

MARKED CHANGES TO ORDINANCE

**Section One.**

That Section 2-1-1 of Chapter 1, Title 2 of the Code of Ordinances of the City of Morrow, Georgia is hereby amended to read as follows:

***“Sec. 2-1-1. Regular meetings; special meetings.***

- (a) Regular meetings of the mayor and council shall be held at the Morrow Municipal Complex on the second and fourth Tuesday of each month at 7:30 p.m. Work sessions shall begin at 6:30 p.m. preceding the regular meetings, except on the second Tuesday of each month when the work session may begin at 5:30 p.m.***
- (b) Where the day for a regular meeting falls upon a day which is a legal holiday in this state, the meeting may be held upon a day and at an hour to be designated by the mayor at least four days before the legal holiday, at which meeting all matters shall be taken up which might have come before the meeting as regularly set.***
- (c) Special meetings of the mayor and council may be held on call as provided in the city charter.***
- (d) Only business stated in the call may be transacted at a special meeting.***
- (e) Notice of any special meeting may be waived by a council member in writing before or after a special meeting, and attendance at the meeting shall also constitute a waiver of notice on any business transacted in the council member's presence.***
- (f) Any meeting of the mayor and council may be continued or adjourned from day to day, or for more than one day, but no adjournment shall be for a longer period than until the next regular meeting thereafter.”***



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MORROW, GEORGIA

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# **CITY OF MORROW**

# **5**

## **Resolution 2016-02**

## **LMIG**

State of Georgia  
County of Clayton

Resolution 2016-02

**A RESOLUTION TO APPROVE THE 2016 LMIG APPLICATION FOR THE FUNDING  
AMOUNT OF \$50,175.53 AND THE LOCAL MATCH OF \$15,052.66**

**WHEREAS:** The City of Morrow desires to submit an application for the Georgia Department of Transportation 2016 Local Maintenance & Improvement Grant (LMIG);

**WHEREAS:** The 2016 LMIG Award amount is \$50,175.53 and the required local match is \$15,052.66;

**WHEREAS:** These funds are designated for resurfacing roadways in the City of Morrow and for this application, the Public Works Department has identified Navaho Trail and Mural Circle;

**WHEREAS:** The estimated project cost is \$112,400. After the award amount, the match and remaining project balance equals \$65,228.19 and that amount will come from the 2014 SPLOST;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of Morrow, Georgia that 2016 LMIG Application is approved for submittal to the Georgia Department of Transportation to receive funds in the amount of \$50,175.53 and for the required local match of \$15,052.66.

Be it resolved this 26<sup>th</sup> day of January 2016.

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Jeffrey A. DeTar, Mayor

Attest:

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Yasmin Julio  
Interim City Clerk  
(Seal)

2015 LMIG PROJECT REPORT

COUNTY / CITY Morrow, GA

| ROAD NAME    | BEGINNING | ENDING                | LENGTH<br>(Miles) | DESCRIPTION OF WORK | PROJECT<br>COST | PROJECT LET DATE |
|--------------|-----------|-----------------------|-------------------|---------------------|-----------------|------------------|
| Navaho Trail | Navaho Dr | Dead End              | .28               | Resurfacing         | \$43,100        | July, 2016       |
| Mural Circle | Mural Dr  | Harbin Woods<br>Drive | .45               | Resurfacing         | \$69,300        | July 2016        |
|              |           |                       |                   |                     |                 |                  |
|              |           |                       |                   |                     |                 |                  |
|              |           |                       |                   |                     |                 |                  |
|              |           |                       |                   |                     |                 |                  |
|              |           |                       |                   |                     |                 |                  |
|              |           |                       |                   |                     |                 |                  |

PROJECT TOTAL= \$112,400

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL  
MAINTENANCE & IMPROVEMENT GRANT (LMIG)  
APPLICATION FOR FISCAL YEAR 2016  
TYPE OR PRINT LEGIBLY. ALL SECTIONS MUST BE COMPLETED.**

**LOCAL GOVERNMENT INFORMATION**

Date of Application: January 26, 2016

Name of local government: City of Morrow

Address: 1500 Morrow Rd

Contact Person and Title: Anou Sothsavath

Contact Person's Phone Number: 678.902.0873

Contact Person's Fax Number: 770.960.3015

Contact Person's Email: anou@cityofmorrow.com

Is the Priority List attached?  Yes

**LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION**

I, Anou Sothsavath (Name), the Public Works Director (Title), on behalf of City of Morrow (local government), who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. Local Government swears and certifies that it has read and understands the LMIG General Guidelines and Rules and that it has complied with and will comply with the same.

Local government further swears and certifies that it has read and understands the regulations for the Georgia Planning Act of 1989 (O.C.G.A. § 45-12-200, et seq.), Service Delivery Strategy Act (O.C.G.A. § 36-70-20, et seq.), and the Local Government Budgets and Audits Act (O.C.G.A. 36-81-7 et seq.) and will comply in full with said provisions. Local government further swears and certifies that the roads or sections of roads described and shown on the local government's Project List are dedicated public roads and are part of the Public Road System in said county/city. Local government further swears and certifies that it complied with federal and/or state environmental protection laws and at the completion of the project(s), it met the match requirements as stated in the Transportation Investment ACT (TIA).

Further, the local government shall be responsible for any claim, damage, loss or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work and other services furnished by or on behalf of the local government pursuant to this Application ("Loss"). To the extent provided by law, the local government further agrees to hold harmless and indemnify the DEPARTMENT and the State of Georgia from all suits or claims that may arise from said Loss.

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL  
MAINTENANCE & IMPROVEMENT GRANT (LMIG)  
APPLICATION FOR FISCAL YEAR 2016**

**LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION**

If the local government fails to comply with these General Guidelines and Rules, or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s) or fails to maintain and retain sufficient records, the DEPARTMENT may, at its discretion, prohibit the local government from participating in the LMIG program in the future and may pursue any available legal remedy to obtain reimbursement of the LMIG funds. Furthermore, if in the estimation of the DEPARTMENT, a roadway or bridge shows evidence of failure(s) due to poor workmanship, the use of substandard materials, or the failure to follow the required design and construction guidelines as set forth herein, the Department may pursue any available legal remedy to obtain reimbursement of the allocated LMIG funds or prohibit local government from participating in the LMIG program until such time as corrections are made to address the deficiencies or reimbursement is made. All projects identified on the Project list shall be constructed in accordance with the Department's Standard Specifications of Transportation Systems (current edition), Supplemental Specifications (current edition), and Special Provisions.

Local Government:

\_\_\_\_\_  
E-Verify Number

\_\_\_\_\_(Signature)

Sworn to and subscribed before me,

Jeff Detar (Print)  
Mayor / Commission Chairperson

This \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
In the presence of:

\_\_\_\_\_(Date)

NOTARY PUBLIC

SEAL:

\_\_\_\_\_  
My Commission Expires:

**FOR GDOT USE ONLY**

The local government's Application is hereby granted and the amount allocated to the local government is \_\_\_\_\_ . Such allocation must be spent on any or all of those projects listed in the Project List.

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Terry L Gable  
Local Grants Administrator



come to morrow

MORROW, GEORGIA

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# **CITY OF MORROW**

# **6**

## **Resolution 2016-06**

# **Appointing Fill in City Manager**

State of Georgia  
County of Clayton

Resolution 2016-03

**A RESOLUTION TO DESIGNATE A QUALIFIED CITY ADMINISTRATIVE OFFICER TO EXERCISE THE POWERS AND PERFORM THE DUTIES OF THE CITY MANAGER DURING A TEMPORARY ABSENCE.**

**WHEREAS:** The City Manager shall be the chief administrative officer of the city;

**WHEREAS:** During a temporary absence subject to approval of the City Council, a qualified city administrative officer shall be designated;

**WHEREAS:** Such action is in accordance with Charter Section 2.28 titled Acting City Manager;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of Morrow, Georgia that Administration Support Director Essie West be designated as the Qualified Administration Officer to serve between the dates of January 29, 2016 and February 5, 2016.

Be it resolved this 26<sup>th</sup> day of January 2016.

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Jeffrey A. DeTar, Mayor

Attest:

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Yasmin Julio  
Interim City Clerk  
(Seal)



come to morrow

MORROW, GEORGIA

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# **CITY OF MORROW**

# **7**

## **Ordinance 2016-01**

## **Budget Amendment**

**CITY OF MORROW  
STATE OF GEORGIA**

**ORDINANCE NO. 2016-01**

**AN ORDINANCE AMENDING THE CITY BUDGET FOR FISCAL YEAR 2015-2016 FOR THE CITY OF MORROW; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES**

**WHEREAS**, the City of Morrow, Georgia (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with providing public services to residents located within the corporate limits of the City;

**WHEREAS**, the governing authority of the City are the Mayor and Council thereof;

**WHEREAS**, the City has adopted its final operating budget for fiscal year 2015-2016;

**WHEREAS**, Article VI, Section 6.28 of the City’s Charter provides that all changes in the appropriations contained in the current operating budget shall be made by ordinance; and

**WHEREAS**, the City Council wishes to amend the fiscal year 2015-2016 budget with the budget amendment marked accordingly and attached hereto.

**THEREFORE, BE IT, AND IT IS HEREBY ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF MORROW:**

**SECTION 1. Adoption by Reference.** The document attached hereto as Exhibit “A” is incorporated herein by reference and is hereby adopted as an amendment to the Budget for Fiscal Year 2015-2016 for the City of Morrow, Georgia.

**SECTION 2. Public Record.** This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Morrow.

**SECTION 3. Approval of Execution.** The Mayor is hereby authorized to sign all documents necessary to effectuate this Ordinance.

**SECTION 4. Attestation.** The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Ordinance, subject to approval as to form by the City Attorney.

**SECTION 5. Codification and Severability.**

(a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were upon their enactment believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that to the greatest extent allowed by law each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this ordinance.

(c) In the event that any section, paragraph, sentence, clause or phrase of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining sections, paragraphs, sentences, clauses, or phrases of the Ordinance and that to the greatest extent allowed by law all remaining sections, paragraphs, sentences, clauses, or phrases of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

**SECTION 6. Repeal of Conflicting Provisions.** Except as otherwise provided herein, all ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed.

**SECTION 7. Effective Date.** This Ordinance shall become effective immediately upon its adoption unless otherwise stated herein.

**ORDAINED** this \_\_\_\_ day of \_\_\_\_\_, 2016.

**CITY OF MORROW, GEORGIA**

\_\_\_\_\_  
**JEFFREY A. DETAR, Mayor**

**ATTEST:**

\_\_\_\_\_  
**YASMIN JULIO, Interim City Clerk**

(SEAL)

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**STEVEN FINCHER, City Attorney**

**EXHIBIT "A"**

**CITY OF MORROW, GEORGIA  
PROPOSED BUDGET ADJUSTMENTS  
FISCAL YEAR ENDED JUNE 30, 2016**

|  |     |       |       |        |                         | <u>ORIGINAL</u>   | <u>PROJECTED</u>  | <u>INCR (DECR)</u> |
|--|-----|-------|-------|--------|-------------------------|-------------------|-------------------|--------------------|
|  |     |       |       |        |                         | <u>BUDGET</u>     | <u>ACTIVITY</u>   | <u>NEEDED</u>      |
|  |     |       |       |        |                         | <u>ADJUSTMENT</u> |                   |                    |
| <b>FUND 100 - GENERAL FUND</b>   |     |       |       |        |                         |                   |                   |                    |
| <b>1) To provide funding for electricity, phone, security and other expenses at Tourist Center no longer paid by MBTA</b>  |     |       |       |        |                         |                   |                   |                    |
| EXPENDITURES   |     |       |       |        |                         |                   |                   |                    |
| 100  | 100 | 01500 | 00057 | 571075 | Tourism Center Expenses | \$ -              | \$ 30,000         | \$ 30,000          |
| <b>2) To recognize Federal Grant Revenues and Project Expenditures (Personal Protective Equipment) for Fire Department</b> |     |       |       |        |                         |                   |                   |                    |
| REVENUES   |     |       |       |        |                         |                   |                   |                    |
| 100  | 033 | 33100 | 03311 | 331110 | Direct Federal Grant    | \$ -              | \$ 370,296        | \$ 370,296         |
| EXPENDITURES   |     |       |       |        |                         |                   |                   |                    |
| 100  | 300 | 03500 | 00051 | 511100 | Full-Time Salaries      | \$ -              | \$ 30,254         | \$ 30,254          |
| 100  | 300 | 03500 | 00054 | 542100 | Machinery and Equipment | -                 | 340,042           | 340,042            |
|  |     |       |       |        |                         | <u>\$ -</u>       | <u>\$ 370,296</u> | <u>\$ 370,296</u>  |