



February 12, 2013

CITY OF MORROW, GEORGIA
Regular Meeting

7:30 pm

CALL TO ORDER: Mayor Burke
PLEDGE OF ALLEGIANCE: All
INVOCATION: Mayor Burke

1. **ROLL CALL**

2. **APPROVAL OF MEETING AGENDA:**

3. **CONSENT AGENDA:**

1. Approval of the minutes from the January 22, 2013 Regular Council Meeting.
2. Approval of the FDW December 2012 Invoice for Clayton County SDS/LOST Legal Fees in the amount of \$8,746.39.
3. Approval of the FDW November, 2012 Invoice for Clayton County SDS/LOST Legal Fees in the amount of \$2,223.04.
4. Approval of the FDW January 28, 2013 Invoice for Charges and Fees regarding Brown Pelican Consulting LLC in connection with renegotiation of SDS and LOST in the amount of \$1,042.96
5. Approval of Henderson & Hundley, PC Invoice #11306 for the period 11/14/2012 to 12/31/2012 in the amount of \$14,387.43.

4. **REPORTS AND PRESENTATIONS:**

1. Financial Update (*Presented by Dan Defnall*)

5. **FIRST PRESENTATION:** (None at this time)

6. **NEW BUSINESS:**

1. Approval of a Resolution to Amend the Policy Regarding a Reduced Rate Structure for the use of the Morrow Center Facility located in the City of Morrow in Limited Circumstances for Promotional Purposes.
(*Presented by Jeff Eady, City Manager*)

2. Approval to accept the Georgia Emergency Management Agency (GEMA) Citizens Police Corps Grant in the amount of \$6,190.
(Presented by Capt. Callaway)
3. Approval of the City of Morrow Public Meeting Participation Guidelines.
(Presented by Jeff Eady, City Manager)
4. Reappointment of Bob Huie as a member on the Morrow Business and Tourism Association (MBTA). *(Presented by Jeff Eady, City Manager)*
5. Approval of Intergovernmental Agreement between the City of Morrow and the Morrow Downtown Development Authority (DDA) for the transfer of the property known as the “Chevron Site” located at 6459 Jonesboro Road, Morrow, Georgia, also known as Tax Parcel ID Number 12114CA006 and Tax Parcel ID Number 12114CA001. *(Presented by Jon Jordan, Attorney, Hecht Walker)*

7. **OLD BUSINESS:**

1. Approval of an Ordinance of the Mayor and Council for the City of Morrow, Georgia to call a Referendum Election to submit to the Voters the Question of whether the Package Sale by Retailers of Malt Beverages and Wine on Sundays between the Hours of 12:30 pm and 11:30 pm shall be allowed; To notify the Election Superintendent for the City to Call such referendum Election to be held on the Tuesday after the First Monday in November, 2013; To Provide for Severability; To Repeal all Ordinances and Parts of Ordinances in Conflict herewith; To provide an Effective Date; and for other purposes.
(Second Reading) (Presented by Jeff Eady, City Manager)
2. Appointment of Greg Hecht as the new City Attorney For the year 2013. The Firm Hecht Walker, Attorneys At Law agree to a \$170 hourly rate for the proposal tasks for the City of Morrow, Georgia. As stated in the proposal, bond financed transactions are paid on a transaction fee, non-hourly fee basis.
(Presented by Jeff Eady, City Manager)

8. **GENERAL COMMENTS:**

Citizens-
City Manager-
Mayor and Council –

9. **ADJOURNMENT:**

A RESOLUTION TO AMEND THE POLICY REGARDING A REDUCED RATE STRUCTURE FOR THE USE OF THE MORROW CENTER FACILITY LOCATED IN THE CITY OF MORROW IN LIMITED CIRCUMSTANCES FOR PROMOTIONAL PURPOSES

WHEREAS, the City of Morrow created this policy to address a reduced rate structure for the use of the Morrow Center facility in limited circumstances for promotional purposes; and

WHEREAS, the reduced rate structure sets in place a policy that ensures coverage of all out of pocket expenses including utilities, staff time, normal wear and tear, cost of equipment, etc.; and

WHEREAS, this policy may be amended via resolution by the City Council at a regular or special called meeting by adoption of any appropriate amendment by resolution; and

WHEREAS, the procedure will be administered by the City Manager through the Morrow Center Manager;

BE IT HEREBY RESOLVED That the parameters for the reduced rate structure for promotional purposes are amended as follows:

Section 1. Users must comply with all rules, regulations, and policies of the Morrow Center.

Section 2. The use of the Morrow Center at a reduced rate is limited to twelve (12) events per fiscal year, per entity.

Section 3. Reduced rate events require a minimum group size of one hundred fifty (150) people and use of the main ballroom only. These groups are to include political forums only and not individual political parties. No other areas are included in this policy.

Section 4. Reduced rate events will only be scheduled during off peak times as designated by the Morrow Center manager (exclusions are for Holidays/Special Seasons, i.e. Christmas, Thanksgiving, New Years Eve, etc.). Reduced rates only apply to normal rental hours (8:30 am 12 midnight) at a rate of \$75.00 per hour, with a minimum rental charge of \$600.00

Section 5. Reduced rate events must, at a minimum, cover all expenses incurred by the Morrow Center to include staff time, utilities, cost of equipment, clean up fees, etc.

Section 6. Reduced rate covers only those items owned by the Morrow Center.

Section 7. The Morrow Center will be awarded top sponsorship level for all marketing of the event designated as a reduced rate event.

Section 8. No other discounts may be applied.

SO RESOLVED this ____ day of _____, 2013.

JB Burke, Mayor

ATTEST:

Evyonne Browning, City Clerk
(Seal)

GEORGIA EMERGENCY MANAGEMENT AGENCY
FY 2010 DHS HSGP, Urban Areas Security Initiative *(SHADED AREAS ARE FOR GEMA USE ONLY)*

Fiscal Year/Part Fiscal Year 2012	FIPS NO.	SHEET #	DATE SUBMITTED	APPROVAL DATE
Federal ID No.	APPLICANT	COUNTY	GEMA AREA 7	GAN NO. To be added when issued
ADDRESS		CONTACT NAME	CONTACT PHONE / ALTERNATE NO./E-MAIL:	

Category - Indicate below, must be one of the following: 1. Personal Protective Equipment (PPE), 2. EOD, 3. CBRNE Operational and Search and Rescue (SAR), 4. Information Technology (IT), 5. Cyber Security (CS), 6. Interoperable Communications (Inter. Op), 7. Detection Equipment (DET), 8. Decon (DECON), 9. Medical (MED), 10. Power (POW), 11. CBRNE Reference Materials (REF), 12. CBRNE Response Vehicles (VEH), 13. Terrorism Prevention (TP), 14. Physical Security (PS), 15. Inspection and Screening (IS), 16. Agricultural (Ag), 17. Watercraft (WC), 18. Aviation (AIR), 19. CBRNE Logistical Support (LS), 20. Intervention (INT), 21. Other Authorized (O), 22. Training (TRG), 23. Exercise (EX), 24. Planning (PLG)

Investment Justification = 9 Specify on this line the Investment Justification associated with the project to be funded. **One per application. Choose one: To be updated with FY 10 IJs when available.**
 1. Law Enforcement Speciality Teams, 2. Planning and Regional Collaboration, 3. Interoperable Communication, 4. Strengthen Metro Atlanta CBRNE Detection/Response, 5. Training and Exercise Program
 6. Bus Conversion Kits 7. Water Purification Project, 8. Emergency Management Assessment 9. Citizen Preparedness, 10. Regional Public Information Exercises

Strategic Goal No. = For each requested item, list below the number of the specific State Strategic Plan Goal, Objective and Steps the requested item will further, for example 4.1.1-5.

Discipline = LE Other Specify discipline on this line: Fire, Law Enforcement (LE), EMS, EMA, 911, Other **NOTE: Only ONE discipline per application**

COST ESTIMATE

ITEM NO	ITEM	STATE GOAL, OBJECTIVE, STEP	QUANTITY	COST EACH	TOTAL COST	AEL# or Ijs ref #
001	National Night-Out Crime Prevention Handouts	Completed by GEMA	2,000	\$0.20	\$ 400.00	
002	See Something - Say Something brochures with local contact information		2,000	\$0.35	\$ 700.00	
003	Neighborhood Watch Signs		30	\$25.00	\$ 750.00	
004	Supplies for meetings (drinks and snacks)		8	\$235.00	\$ 1,880.00	
005	Travel for CCOPRS - Neighborhood Watch		1	\$400.00	\$ 400.00	
006	Volunteer Uniform Shirts (VIPS)		20	\$25.00	\$ 500.00	
007	Classroom instruction materials (notebooks, training books, handouts)		20	\$30.00	\$ 600.00	
008	Supplies for V.I.P.'s meetings (drinks, snacks, awards)		2	\$280.00	\$ 560.00	
009	Travel for CCOPRS - (VIPS)		1	\$400.00	\$ 400.00	
010					\$ -	
011					\$ -	
012					\$ -	
013					\$ -	
014					\$ -	
015					\$ -	
016					\$ -	
017					\$ -	
018					\$ -	
019					\$ -	

020						\$	-	
021						\$	-	
022						\$	-	
023						\$	-	
024						\$	-	
025						\$	-	
						TOTAL	\$	6,190.00
PREPARED BY:			TITLE:					

PUBLIC MEETING PARTICIPATION GUIDELINES

These guidelines are put in place in order to maintain order and decorum during the City Council Meetings.

If you wish to address the Mayor and Council:

Anyone wishing to address the Mayor and Council is required to fill out a speaker. Comments cards are available on the City's website, through the City Clerk's office and are available as you enter the Council Chambers. Please turn the completed card into the City Clerk as you come up to speak.

Anyone wishing to speak will have two (2) opportunities to do so during the meeting: (1) Before New Business, items pertaining to Agenda Items only and (2) at the end of the meeting under General Comments for any topics of concern.

Speakers will be allotted a maximum of three (3) minutes in which to make their statements. A spokesperson may also be named to represent a group's position, with the others in agreement being recognized by standing. If a speaker believes they need additional time, they may request it by receiving approval from a majority of the City Council.

When you are called upon to speak, you are requested to:

1. Come to the speaker's podium.
2. State your name, home address, and if you are representing a group, the name of the group.
3. Address your remarks to the Mayor and Council and not the audience.
4. File all written statements, along with other documentation, with the City Clerk.

Morrow's Mayor and Council desire to provide an informative and professional meeting in a safe and secure environment. In order to achieve this, the following will not be accepted:

- Behavior which is disruptive and interferes with the process, function and enjoyment of the meeting;
- Harassment or the threat of violence toward the Mayor, City Council, staff or other members of the public in attendance;
- Promotion of private business ventures;
- Engaging in personal attacks;
- Debating among the audience;
- Use of profanity or abusive language

THANK YOU for taking time to participate in your City Council meeting.



Sample Agenda

Date	CITY OF MORROW, GEORGIA Meeting	Time
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CALL TO ORDER:	Mayor Burke
PLEDGE OF ALLEGIANCE:	All
INVOCATION:	Mayor Burke

1. **ROLL CALL**

2. **APPROVAL OF MEETING AGENDA:**

To add or remove items from the Agenda:

3. **CONSENT AGENDA:** None at this time

4. **REPORTS AND PRESENTATIONS:**

5. **FIRST PRESENTATION:** *There is no discussion or vote on First Presentation items.*

6. **PUBLIC COMMENT – AGENDA ITEMS:**

This item is limited only to discussion of items on tonight’s Agenda. Please fill out a comment card on any agenda item(s) you wish to make comment and turn it into the City Clerk as you come up to speak.

7. **OLD BUSINESS:**

8. **NEW BUSINESS:**

9. **GENERAL COMMENTS:**

This item is for discussion on items that are not on tonight’s agenda. Please fill out a comment card on any general item(s) you wish to make comment and turn it into the City Clerk as you come up to speak.

10. **ADJOURNMENT:**

Note: Public Comment Cards are available in advance of the meeting beginning at 6:30 pm on the date of the meeting in the back of the Council Chambers. They are also available through the City’s website: www.cityofmorrow.com, and by visiting or contacting City Hall: 770-961-4002.

Thank you for your participation!

PUBLIC COMMENT CARD (Please print & fill in completely)

CITY OF MORROW

(Circle One)

1. Public Comment on Agenda Item: _____

2. General Public Comment (end of meeting)

Name _____

Address _____

Phone No.: _____ Email Address: _____

Group Affiliation (if any) or neighborhood, if acting as a spokesperson for group:

Check what may apply: I wish to speak or I do not wish to speak, but want my comments read into the record.

Question/Comment: _____

(USE BACK IF NEEDED)

Comment Card Instructions:

1. Complete the card including your name, address, email address and phone number.
2. Submit the card to the City Clerk with any back up documents as you come up to speak,
3. Approach the podium speaking directly into the microphone stating your name and address for the record.

I am a Morrow resident.

Yes No

I am a Morrow business owner

Yes No

**STATE OF GEORGIA
COUNTY OF CLAYTON**

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF MORROW,
GEORGIA AND THE DOWNTOWN DEVELOPMENT AUTHORITY
OF THE CITY OF MORROW, GEORGIA**

COMES NOW the Parties to this Agreement, the City of Morrow, Georgia (“City”), a municipal corporation organized under the laws of the State of Georgia and the Morrow Downtown Development Authority of the City of Morrow, Georgia (“DDA”) created by the resolution of the Mayor and Council of the City to enter into this Agreement to transfer certain property to the DDA, to have certain financial obligations assumed by the DDA, to promote certain specific public purposes denoted through this Agreement, and to promote additional public purposes. The City and DDA are each a Party to this Agreement and may be collectively referred to as “Parties.”

WHEREAS, the DDA was established by the City for the purposes of revitalization and redevelopment of the central business district, for promoting trade, commerce, industry, and employment opportunities, and for spurring development in certain areas of the City; and

WHEREAS, the City previously obtained a property at 6459 Jonesboro Road, Morrow, Georgia also known as Tax Parcel ID Number 12114C A006 and Tax Parcel ID Number 12114C A001 at 6459 Jonesboro Road, Morrow, Georgia, also known here and after as the Chevron Site or Subject Property; and

WHEREAS, the City has expended capital expenditures toward the Chevron Site; and

WHEREAS, the City has transferred certain properties to the DDA and the DDA has issued certain bonds in relation to certain properties and their acquisition; and

WHEREAS, the City guaranteed the DDA’s bond payment on certain bonds; and

WHEREAS, the development, lease, or sale of the subject property, known as the Chevron Site, could spur commerce, trade, employment, and re-development public purposes for the City; and

WHEREAS, the redevelopment, lease, or sale of the subject property could result in increased tax and fee revenues for the public purposes of the City; and

WHEREAS, the DDA agrees to transfer any net revenues from lease or sale of the subject property to the City for the City to use for public purposes which may include but not be limited to paying down bond financed debt and City budgetary purposes for services such as public safety, parks and recreation, fire protection, infrastructure, and related needs; and

WHEREAS, nationally recognized real estate brokerage and management firm *Newmark Grubb Knight Frank* made fair market value range evaluation of the subject property and the DDA agrees not to lease or sale the subject property except within or above the fair market valuation range as determined by said national real estate firm or by appraisal; and

WHEREAS, the City desires to transfer the Chevron Site to the DDA to contribute to the public purposes recognized within this Agreement, those stated within O.C.G.A. § 36-42-1 et. seq. or other public purposes as provided by law; and

WHEREAS, any and all net funds received from the lease, transfer, or sale of the subject Chevron Site shall be utilized by the City for public purposes as allowed by law.

The City and DDA agree to the following terms:

SECTION 1. The City shall convey to the DDA by warranty deed or by such other form of deed as the attorney closing the transfer deems appropriate, the following property:

“The property known as 6459 Jonesboro Road, Morrow, Georgia also known as Tax Parcel ID Number 12114CA006 and Tax Parcel ID Number 12114CA001, also shown as Exhibit A, attached hereto.

The City hereby conveys any rights, title and interest in said property to the DDA as shall be perfected through closing documents.

SECTION 2. The closing on the transferred property identified in SECTION 1 shall be performed by a licensed attorney. The Parties may agree to gain title insurance as necessary for said transaction within the closing documents as determined by the City and the DDA.

SECTION 3. The DDA maintains the discretion to redevelop, lease, or sale the property, provided that the following occurs:

The sale of the subject property must be made within or above the fair market value range evaluation determined by *Newmark Grubb Knight Frank* or as determined by an appraisal, by an appraiser with no less than five (5) years appraisal experience. I Said determination of method is at the discretion of the DDA. In addition, the Parties recognize that circumstances and economic conditions change over time, and the DDA may have the subject property re-evaluated by *Newmark Grubb Knight Frank* or by an appraiser at any time based on changed market conditions or circumstances.

SECTION 4. The DDA will prepare a Property Report related to the Chevron Site no later than twelve (12) months from the date of the closing of the subject property. Should the DDA determine to sell or transfer the subject property for the purposes stated herein within the next twelve (12) month period, then the DDA will report the sale or transfer of the subject property within thirty (30) days of that closing, which shall also eliminate the need to make an annual property report. The report of sale shall be sufficient to satisfy this provision. Should the DDA continue to own and operate the subject Chevron Site, then the DDA shall prepare and

update on an annual basis an operating budget of projected income and expenses and shall provide a copy of such operating budget to the City to assist in estimating the DDA's cash needs in projecting the City's cash flow requirements in supporting the DDA.

SECTION 5. Should the DDA determine to lease, sell or transfer the subject property, the net proceeds of said lease, sale or transfer shall be rendered to the City to be utilized for public purposes which may include but not be limited to the following: Payment of a portion of any interest or outstanding principal on any indebtedness, bond obligation, or relief of an encumbrance of property, payment toward a portion of any refinance financial requirements or principal or interest payments toward a bond refinanced transaction, public safety expenditures, parks and recreation expenditures, or for any other public purpose expenditure as allowed by law. In the event that the DDA seeks release from this requirement of this Section on a case-by-case basis concerning the use of proceeds, the DDA shall prepare a proposal to the City outlining the public purposes and proposed use of the sales, lease or transfer proceeds. The City shall consider all such proposals submitted by the DDA, but the City retains its sole discretion as to whether such proposals shall be accepted. In the event of non-acceptance of such proposal, the allocation of proceeds shall be made as provided for in this Agreement.

The Parties understand that the DDA may have to use a portion of any proceeds toward the payment of maintenance, repair, services, and general upkeep of the Chevron site or for professional services associated with any closing, transfer, sale, leasing, maintenance, property management, marketing, and related services and supplies for the Chevron Site which will be deducted from the gross proceeds prior to transfer of net proceeds to the City.

SECTION 6. Should the DDA lease the subject property, then lease proceeds shall first be applied towards the expenses of maintaining and leasing the property as well as for any and all repairs, marketing, professional services, and government obligations for the property. Any lease proceeds in excess of those required for the aforesaid property shall be utilized as provided for in the operating budget submitted to the City.

SECTION 7. To the extent that any employees are utilized by the City alone or the City allows services of City employees to be utilized to maintain or prepare the Chevron Site for sale, lease, or for upkeep and repair, said employees shall be provided at no charge to the DDA and shall remain City employees at all times subject to all City personnel rules and regulations. Said provision may be considered additional consideration provided to the DDA for the exchange of consideration as expressed in this Agreement.

SECTION 8. In the event that any provision becomes impossible or unfeasible for the Parties to fulfill, the City and DDA agree to negotiate in good faith for an amendment to the terms of this Agreement, and if such negotiations do not yield an amendment or substituted agreement which is satisfactory to both Parties, then the Parties agree to proceed to mediation through a neutral mediator to resolve their differences.

SECTION 9. At the time of the execution of the Agreement, the subject property identified in this Agreement is covered for casualty and liability risk through the City's participation in the Georgia Interlocal Risk Management Agency ("GIRMA"). The City will

endeavor to keep such property insured as long as it remains in DDA ownership. If at any time should GIRMA decline to continue such coverage, the DDA shall endeavor to gain its own casualty and liability insurance coverage and any other necessary coverage to protect against losses caused by injury and/or property damage for the subject property under this Agreement.

AUTHORIZATION. DDA authorizes the Chairperson, or in his absence, the Vice Chairperson of the DDA to execute this Agreement on behalf of the DDA. The City authorizes the Mayor to enter into this Agreement on behalf of the City. All Parties represent that the individuals signing this document have the authority necessary to sign the document. The DDA hereby authorizes the Chairperson to execute closing documents for the transfer of such property from the City to the DDA. The City hereby authorizes the Mayor to execute closing documents on behalf of the City and closing documents for the transfer of the subject property from the City to the DDA.

CONSTRUCTION. This Agreement contains the entire Agreement between the Parties related to the subject property. This Agreement supersedes any and all prior Agreements related to the subject property and any and all prior oral representations between the Parties related to the Subject Property. This Agreement shall survive the closing of the transfer of the Subject Property from the City to the DDA.

This Agreement shall be construed in accordance with the laws of the State of Georgia.

The Parties to this Agreement may, by affirmative vote in open public session of each body, agree to deviation on a one-time basis, from any term of this Agreement provided that any such deviation shall require the approval of both the City and the DDA. No waiver of any breach by either Party of the terms of this Agreement shall be deemed a waiver of any subsequent breach of the Agreement. This Agreement shall be construed as if drafted by both Parties.

So agreed this _____ day of _____, 2013.

City of Morrow, Georgia

Downtown Development Authority of the
City of Morrow, Georgia

By: _____
JB Burke, Mayor

By: _____
Myron Maxey, Chairman

Attest:

Attest:

Evyonne Browning City Clerk

Secretary

AN ORDINANCE OF THE MAYOR AND COUNCIL FOR THE CITY OF MORROW, GEORGIA, TO CALL A REFERENDUM ELECTION TO SUBMIT TO THE VOTERS THE QUESTION OF WHETHER THE PACKAGE SALE BY RETAILERS OF MALT BEVERAGES AND WINE ON SUNDAYS BETWEEN THE HOURS OF 12:30 P.M. AND 11:30 P.M. SHALL BE ALLOWED; TO NOTIFY THE ELECTION SUPERINTENDENT FOR THE CITY TO CALL SUCH REFERENDUM ELECTION, TO BE HELD ON THE TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER, 2013; TO PROVIDE FOR SEVERABILITY; TO REPEAL ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MORROW, GEORGIA, as follows:

Section 1. There is hereby called, and the Election Superintendent is hereby notified and requested to call, a special referendum election to be held on the Tuesday following the first Monday in November, 2013, so as to submit to the voters of the City of Morrow, Georgia the question of whether package sales by retailers of malt beverages and wine on Sundays between the hours of 12:30 p.m. and 11:30 p.m. shall be allowed as provided for in Senate Bill 10 adopted by the 2011 Georgia General Assembly and signed into law by the Governor of the State of Georgia.

The question to be submitted to the voters as provided in said Senate Bill 10 shall be as follows:

“Shall the governing authority of the City of Morrow, Georgia be authorized to permit and regulate package sales by retailers of malt beverages and wine on Sundays between the hours of 12:30 p.m. and 11:30 p.m.?”

If more than one-half of the votes cast on the question are for approval of package sales by retailers of malt beverages and wine on Sundays between the hours of 12:30 p.m. and 11:30 p.m., then such package sales by retailers of malt beverages and wine on Sundays between the hours of 12:30 p.m. and 11:30 p.m. shall be authorized as of the date that the Election Superintendent shall declare the result of the election and certify said result to the Secretary of State for the State of Georgia.

Section 2. The provisions of this Ordinance shall not be included and published in the Code of Ordinances.

Section 3. Severability. If any section, paragraph, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional for any reason by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance, which such portions shall remain in full force and effect.

Section 5. Repealer. All ordinances and parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 6. Effective Date. This Ordinance shall be in full force and effect immediately upon and after its final passage, and the package sales by retailers of malt beverages and wine on Sundays between the hours of 12:30 p.m. and 11:30 p.m. shall become authorized only as provided in Section 1 above following the approval of same by the voters in the referendum provided for in this Ordinance and Senate Bill 10 adopted by the 2011 Georgia General Assembly and approved by the Governor of the State of Georgia.

SO ORDAINED this 12th day of February, 2013.

JB Burke, Mayor

Attest:

Evynne Browning, City Clerk
(Seal)

First Reading: January 22, 2013

Second Reading and adoption: February 12, 2013