

CITY OF MORROW

1500 Morrow Road
Morrow, GA 30260

MOTEL-HOTEL OCCUPANCY TAX

DUE BY THE 20TH OF EACH MONTH

INFORMATION	
BUSINESS NAME	_____
ADDRESS	_____ _____ _____
REPORT PERIOD (MM/YYYY)	_____

COMPUTATION OF TAX		
1. TOTAL ROOM RENTAL CHARGES COLLECTED	1	
2. TAX EXEMPT RENTAL CHARGES	2	
3. NET TAXABLE CHARGES (Line 1 minus line 2)	3	
4. GROSS TAX COMPUTED (8% of Line 3)	4	
5. ACTUAL TAX COLLECTED	5	
6. PENALTY (\$25 or ten percent of amount due, whichever is greater) if payment is not made by the 20th of the month.)	6	
7. INTEREST (1% per month or fraction thereof from the date delinquent until paid)	7	
8. AMOUNT DUE (enter the larger of Line 4 or Line 5 plus Lines 6 and 7)	8	
9. VENDOR'S COMPENSATION (3% of the greater of Line 4 or 5 if paid on time)	9	
10. PAY THIS AMOUNT (Line 8 minus Line 9)	10	
MAKE CHECKS PAYABLE TO "CITY OF MORROW"	10	

CERTIFICATION	
To the best of my knowledge, I certify that the information provided above is accurate and in accordance with Georgia Laws 48-13-51 through 63 and the ordinance(s) of the City of Morrow, GA.	
Prepared by: _____	Title _____
Signature _____	Date _____
Telephone Number _____	

CITY OF MORROW USE ONLY	
Cash Receipt Number	Date _____
5% Room Tax	100-031-31400-03141-314100 _____
1% Room Tax	100-031-31400-03141-314101 _____